NASA Response Framework

**Stage 1**
- Full access
- Be telework ready.
- Practice social distancing.
- Wash hands and use hand sanitizer liberally.
- Conduct virtual meetings and participate remotely, when possible.
- Reduce in-person meetings and large gatherings.
- Reduce travel that is not mission-essential.

**Stage 2**
- Employees who can accomplish work remotely are encouraged to telework.
- Cancel/postpone visits.
- Mission-essential visitors only with approval.
- Close Fitness Centers.
- Clinics defer physicals.
- Practice social distancing.
- Wash hands and use hand sanitizer liberally.
- Conduct virtual meetings and participate remotely.
- Cancel or postpone large in-person meetings and gatherings.
- Reduce travel that is not mission-essential.

**Stage 3**
- Mandatory telework.
- Limited to mission-essential personnel only.
- Limit on-center food service to take-out only (to support mission-essential personnel).
- Daycares closed.
- Clinics open to support mission essential personnel only.
- Conduct virtual meetings with remote participation only.
- Mission essential travel only.

**Stage 4**
- Mandatory telework
- Facility is closed, except to mission-essential personnel to protect life and critical infrastructure.
- All facilities closed.
- Conduct virtual meetings and participate remotely only in events.
- All travel suspended

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2. The Request for Travel Exception form is available on the NASA People website.
3. Mission Essential is defined as: work that must be performed to maintain mission/project operations or schedules AND cannot be performed remotely/virtually; OR work that has a justifiable impact on the safety of human life or the protection of property, AND there is a reasonable likelihood that the safety of human life or the protection of property would be compromised by a delay in the performance of the work.